



Log in to your MindBody Online account:

<https://clients.mindbodyonline.com/LoginLaunch?studioid=337728>

Welcome Alison Sykes, You are Logged In
Last login: 13/11/2017 2:27:55 PM [Log Out](#)

[CLASSES](#) [APPOINTMENTS](#) **[MY INFO](#)** [ONLINE STORE](#)

All class types All teachers

Class Schedule

Today 17/11/2017

Start time	Classes	Teacher	Duration
Mon 13 November 2017			
6:00 pm	Wavell Heights - Align & Flow Yoga	Alison Sykes	1 hour & 15 minutes
Tue 14 November 2017 no scheduled classes or training sessions			
Wed 15 November 2017			
6:15 pm	Banyo - All Levels General Yoga	Alison Sykes	1 hour & 15 minutes
Thu 16 November 2017			
6:00 pm	Wavell Heights - Gentle Yoga & Meditation	Alison Sykes	1 hour & 15 minutes
Fri 17 November 2017 no scheduled classes or training sessions			
Sat 18 November 2017			
8:00 am	Registered! Banyo - All Levels General Yoga	Kylie Walker	1 hour & 15 minutes
Sun 19 November 2017 no scheduled classes or training sessions			

Click on My Schedule

[CLASSES](#) [APPOINTMENTS](#) [MY INFO](#) [ONLINE STORE](#)

[Profile](#) **[My Schedule](#)** [Visit History](#) [Purchase History](#) [Account](#)

Profile

Personal <input type="button" value="Edit"/>	Billing Information <input type="button" value="Edit"/>	Family Members <input type="button" value="Edit"/>
Name: Alison Sykes	No Billing Information on File	Add Family Member
Email: alison_sykes@me.com		
Password: *****		
Address: 4034 AUSTRALIA		
Birthday: 6/05/1982		
Mobile phone: 0423 104 989		
Subscribe to email reminders & notifications: Yes		
Subscribe to our newsletter & promotions: Yes		
Notification preference: Email Only		



This will take you to everything you are signed in to for the rest of the year. Click on the ‘Cancel’ button. Press ‘OK’ when prompted.

The screenshot shows the 'My Schedule' page with a navigation bar at the top containing 'CLASSES', 'APPOINTMENTS', 'MY INFO', and 'ONLINE STORE'. Below this is a sub-navigation bar with 'Profile', 'My Schedule', 'Visit History', 'Purchase History', and 'Account'. The main content area is titled 'My Schedule' and contains a table with columns: Day, Time, Share, Class, Teacher, Web, Reschedule, and Cancel. The 'Cancel' button in the first row is circled in red. Below the table is a 'Cancellation Policy' section with text explaining the policy for group classes and private sessions.

Day	Time	Share	Class	Teacher	Web	Reschedule	Cancel
This week at Clear Skies Yoga							
Sat 18/11/2017	8:00 am		Banyo - All Levels General Yoga	Kylie Walker	Yes		Cancel
17/12/2017 - 23/12/2017 at Clear Skies Yoga							
Mon 18/12/2017	6:00 pm		Wavell Heights - Align & Flow Yoga	Alison Sykes	No		Cancel
7/01/2018 - 13/01/2018 at Clear Skies Yoga							
Mon 8/01/2018	6:00 pm		Wavell Heights - Align & Flow Yoga	Alison Sykes	No		Cancel

Cancellation Policy

Group classes may be cancelled up to the commencement of the class. Please ensure you cancel your booking prior to class commencement to avoid being charged for your class.

For all private sessions, we require 24 hours' notice to cancel or reschedule your session. You can reschedule your own sessions online. If you're unable to provide the requisite notice, your session will be charged at the full rate.

If you would like to cancel or modify a reservation or appointment, click "Cancel."

"Late Cancel" appears when the online cancellation period has passed. This option can be used to allow another person to register in that availability. For more information, please contact Clear Skies Yoga at 0423 104 989.

Then click on the ‘Classes’ tab

The screenshot shows the 'My Schedule' page with the 'CLASSES' tab in the navigation bar circled in red. The rest of the page content, including the table and cancellation policy, is identical to the previous screenshot.

Day	Time	Share	Class	Teacher	Web	Reschedule	Cancel
17/12/2017 - 23/12/2017 at Clear Skies Yoga							
Mon 18/12/2017	6:00 pm		Wavell Heights - Align & Flow Yoga	Alison Sykes	No		Cancel
7/01/2018 - 13/01/2018 at Clear Skies Yoga							
Mon 8/01/2018	6:00 pm		Wavell Heights - Align & Flow Yoga	Alison Sykes	No		Cancel

Cancellation Policy

Group classes may be cancelled up to the commencement of the class. Please ensure you cancel your booking prior to class commencement to avoid being charged for your class.

For all private sessions, we require 24 hours' notice to cancel or reschedule your session. You can reschedule your own sessions online. If you're unable to provide the requisite notice, your session will be charged at the full rate.

If you would like to cancel or modify a reservation or appointment, click "Cancel."

"Late Cancel" appears when the online cancellation period has passed. This option can be used to allow another person to register in that availability. For more information, please contact Clear Skies Yoga at 0423 104 989.



You should now be able to click on the ‘Sign Up Now’ button to book into your Make Up Class

The screenshot shows the 'Class Schedule' page with navigation tabs for 'CLASSES', 'APPOINTMENTS', 'MY INFO', and 'ONLINE STORE'. Below the tabs are filters for 'All class types' and 'All teachers'. The main content area displays a weekly schedule for 17/11/2017. The schedule is organized by day, with class details including start time, class name, teacher, and duration. A 'Sign Up Now' button is highlighted with a red circle for the class on Saturday, 18 November 2017.

Start time	Classes	Teacher	Duration	
6:00 pm	Wavell Heights - Align & Flow Yoga	Alison Sykes	1 hour & 15 minutes	
Tue 14 November 2017 no scheduled classes or training sessions				
Wed 15 November 2017				
8:15 pm	Banyo - All Levels General Yoga	Alison Sykes	1 hour & 15 minutes	
Thu 16 November 2017				
8:00 pm	Wavell Heights - Gentle Yoga & Meditation	Alison Sykes	1 hour & 15 minutes	
Fri 17 November 2017 no scheduled classes or training sessions				
Sat 18 November 2017				
8:00 am	Sign Up Now	Banyo - All Levels General Yoga	Kylie Walker	1 hour & 15 minutes
Sun 19 November 2017 no scheduled classes or training sessions				

When you look at ‘My Schedule’, you should now be able to see the new Make Up Class you just booked in!